



BIDDING DOCUMENT

PROCUREMENT OF BRAND NEW MOTOR CYCLES

NATIONAL COMPETITIVE BIDDING PROCEDURES

CONTRACT NO: NQ/DPC/2018/NCB/G/11

**National Aquaculture Development
Authority of Sri Lanka**

**Ministry of Fisheries and Aquatic Resources Development
CONTRACT NO - NQ/DPC/2018/NCB/G/11**

DOCUMENTATION CERTIFICATE

Description of the Procurement : Procurement of Brand New Motor Cycles

Issued to :

Address :
.....
.....

Telephone Number :

Fax Number :

E-mail Address :

Tender Fee and Receipt Number :

.....
Authorized Officer

.....
(Seal)

Date of issuing 2018 **Time** a.m. / p.m.



Ministry of Fisheries and Aquatic Resources Development



National Aquaculture Development Authority of Sri Lanka

Invitation for Bids

Procurement Notice

Procurement of Vehicles

01. The Chairman of the National Aquaculture Development Authority of Sri Lanka invites sealed bids from qualified and eligible bidders for the Procurement of following Items.

Contract No & Name of Procurement	Bid Security & Validity (SLR)	Non Refundable Bid Fee (SLR)	Closing Date & Time of Issuing of Bidding Documents	Closing and Opening Date & Time of Receiving of Bid
NQ/DPC/2018/NCB/G/10 Procurement of Half Body Trucks – 02 Nos.	Bank Security - 200,000.00 121 Days	6,000.00	27. 08. 2018 at 3.00 p. m.	28.08. 2018 at 2.00 p. m.
NQ/DPC/2018/NCB/G/11 Procurement of Motor Cycles – 20 Nos.	Bank Security – 100,000.00 121 Days	3,500.00	27. 08. 2018 at 3.00 p. m.	28.08. 2018 at 2.00 p. m.
NQ/DPC/2018/NCB/G/12 Procurement of Tractors (Four Wheel Tractors – 02 Nos. Two Wheel Tractors – 02 Nos)	Bank Security - 40,000.00 121 Days	3,500.00	27. 08. 2018 at 3.00 p. m.	28.08. 2018 at 2.00 p. m.
NQ/DPC/2018/NCB/G/13 Procurement of Crew Cabs -06 Nos	Bank Security - 600,000.00 121 Days	6,000.00	27. 08. 2018 at 3.00 p. m.	28.08. 2018 at 2.00 p. m.

02. All eligible bidders may obtain further information from the Procurement Officer, (Tel: 071 772 4430, 011 278 6544 / 6495, Fax: 011 278 6493 / 6575) and www.naqda.gov.lk and inspect the bidding documents free of charge at the following address during office hours from 9.00 a m to 3.00 p. m. from 06th August 2018 to 27th August 2018.
03. A complete set of Bidding Documents may be purchased by any interested eligible bidder on the submission of a written application with a copy of registration as per Public Contract Act No. 03 of 1987 to the following address and upon payment of a non-refundable bid fee in cash or bank draft during the period as indicated above.
04. Bids shall be valid for **Ninety-One (91) days** from the deadline of bid submission.
05. All bids must be accompanied by a bid security issued by a commercial bank approved by Central Bank of Sri Lanka as specified in the Bid Documents and must be delivered to the address given below in accordance with the general conditions on or before the dates mentioned above.

Chairman,
Department Procurement Committee (Major)
National Aquaculture Development Authority of Sri Lanka,
41/1, New Parliament Road,
Pelawatte, Battaramulla
06.08.2018

Volume 2

Contents

- Section II. Bidding Data Sheet (BDS) 00
- Section III. Evaluation and Qualification Criteria (EC) 00
- Section IV. Bidding Forms (BF) 00
- Section V. Schedule of Requirements (SR) 00
- Section VII. Contract Data (CD) 00
- Invitation For Bid (IFB) 00

Volume 1

Contents

- Section I. Instructions to Bidders (ITB) 00
- Section VI. Conditions of Contract (CC) 00
- Section VIII. Contract Forms (CD) 00

Volume 2

- Section II. Bidding Data Sheet (BDS)
- Section III. Evaluation and Qualification Criteria (EC)
- Section IV. Bidding Forms (BF)*
- Section V. Schedule of Requirements (SR)
- Section VII. Contract Data (CD)
- Invitation For Bid (IFB)

Section II. Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: National Aquaculture Development Authority of Sri Lanka
ITB 1.1	The name and identification number of the Contract are: Procurement of Brand New Motor Cycles NQ/DPC/2018/NCB/G/11
ITB 2.1	The source of funding is: General Treasury – Government of Sri Lanka
	B. Contents of Bidding Documents
ITB 7.1	For <u>Clarification of bid purposes</u> only, the Purchaser's address is: Attention: Procurement Officer Address: National Aquaculture Development Authority of Sri Lanka, 41/1, New Parliament Road, Pelawatte Battaramulla. Telephone: : 071 772 4430, 011 278 6544, 011 278 6495 Facsimile number: 011 278 6493 Email : po@naqda.gov.lk
	C. Preparation of Bids
ITB 11.1 (e)¹	The Bidder shall submit the following documents according to the formats given in the Bidding Documents: Failure to furnish any of below from (i) to (ix) as specified, will cause the Bid to be non - responsive. <i>(i) Bid Submission Form</i> <i>(ii) Price Schedule</i> <i>(iii) Delivery Schedule</i> <i>(iv) Technical Specifications</i>

	<p>(v) <i>Bid Security</i></p> <p>(vi) <i>Manufacturer's Authorization</i></p> <p>(vii) <i>Proofs of Business Registration</i></p> <p>(viii) <i>Copy of Registration as per the Public Contract Act No. 03 of 1987</i></p> <p>(ix) <i>Written power of attorney of the signatory of the Bid to commit the bidder;</i></p> <p>(x) <i>Audited Annual Financial Reports for the past three years.</i></p> <p>(xi) <i>Any other documents establishing Bidder's Qualifications</i></p>						
ITB 14.3	<p><i>The bidders may quote following minimum quantities:</i></p> <table border="1"> <thead> <tr> <th>Item No</th> <th>Description</th> <th>Quantity</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Brand New Motor Cycles</td> <td>20 Nos</td> </tr> </tbody> </table>	Item No	Description	Quantity	01	Brand New Motor Cycles	20 Nos
Item No	Description	Quantity					
01	Brand New Motor Cycles	20 Nos					
ITB 15.1	The bidder shall quote in Sri Lankan Rupees.						
ITB 17.3	Period of time the Goods are expected to be functioning (for the purpose of spare parts) : 10 years						
ITB 18.1 (b)	After sales service is: "is required"						
ITB 19.1	The bid shall be valid for 91days from the date of the closing of the bids.						
ITB 20.1	Bid shall include a Bid Security (issued by a commercial bank operated in Sri Lanka approved by the Central Bank of Sri Lanka) included in Section IV Bidding Forms;						
ITB 20.2	<p>The amount of the Bid Security shall be: : Rs. 100,000.00 in a Bank Security</p> <p>The validity period of the bid security shall be till 28th December 2018 from the closing of the bids.</p>						
	D. Submission and Opening of Bids						
ITB 22.2 (c)	The inner and outer envelopes shall bear the following identification marks "Procurement of Brand New Motor Cycles – NQ/DPC/2018/NCB/G/11, Do not open before 2.00 p m on 28th August 2018"						

ITB 23.1	<p>For bid submission purposes, the Purchaser's address is: Attention: Chairman Department Procurement Committee – Major</p> <p>Address: Tender Box, Finance Division, 1st Floor, National Aquaculture Development Authority of Sri Lanka</p> <p>The deadline for the submission of bids is: Date: 28th August 2018 Time: 2.00 p m</p>
ITB 26.1	<p>The bid opening shall take place at: Address: NAQDA Board Room, 1st Floor National Aquaculture Development Authority of Sri Lanka 41/1 New Parliament Road Pelawatte Battaramulla Immediately after the closing of bids (02.00 p.m. - 28th August 2018)</p>
E. Evaluation and Comparison of Bids	
ITB 35.3(f)	<p>The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria:</p> <p>(a) Deviation in Delivery schedule: Option 1 is selected and the adjustment is not applicable</p> <p>(b) Deviation in payment schedule: Not Applicable</p> <p>(c) The cost of major replacement components, mandatory spare parts, and service : Not Applicable</p>
ITB 35.4	<p>The following factors and methodology will be used for evaluation:</p>
	<ol style="list-style-type: none"> i. Availability of workshop facilities in Sri Lanka ii. Warranty period iii. Facilities and conditions of after sales services iv. Number of goods of offered model sold in Sri Lankan market during last five years. v. Bidders exposure in specific area

Section III. Evaluation and Qualification Criteria

Contents

- (a) Evaluation Criteria (ITB 35.3 {d})
- (b) Evaluation Criteria (ITB 35.4)
- (c) Multiple Contracts (ITB 35.5)
- (d) Domestic Preference (ITB 34.1)
- (e) Post-qualification Require

1. Evaluation Criteria (ITB 35.3 (d))

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB Clause 14, one or more of the following factors as specified in ITB Sub-Clause 35.3(d) and in BDS referring to ITB 35.3(d), using the following criteria and methodologies.

(a) Delivery schedule

Option 1

The Goods specified in the List of Goods are required to be delivered within the acceptable time range (after the earliest and before the final date, both dates inclusive) specified in Section VI, Delivery Schedule. No credit will be given to deliveries before the earliest date, and bids offering delivery after the final date shall be treated as non-responsive.

(b) Deviation in payment schedule.

(i) Bidders shall state their bid price for the payment schedule outlined in the Contract Data. Bids shall be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Purchaser may consider the alternative payment schedule and the reduced bid price offered by the Bidder selected on the basis of the base price for the payment schedule outlined in the Contract Data.

(c) Cost of major replacement components, mandatory spare parts, and service.

(i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the BDS Sub-Clause 17.3, is in the List of Goods. An adjustment equal to the total cost of these items, at the unit prices quoted in each bid, shall be added to the bid price, for evaluation purposes only. Add quantities

(d) Specific additional criteria

Other specific additional criteria to be considered in the evaluation and the evaluation method shall be detailed in BDS Sub-Clause 35.3(d)]

2. Evaluation Criteria (ITB 35.4)

- 2.1 The bids will be evaluated only after reviewing all the Bids submitted, by using the following criteria.
- (a) The Bidder shall meet the Qualification Requirements outlined in Bidder's Qualification Criteria.
 - (b) The Bid is substantially complete in that it provides the information outlined in the Bidder Response Format Section IV – Bidding Forms.
 - (c) All Bids that satisfy the above criteria in item (a) and (b) will be considered for the detailed technical evaluation.

2.2 Technical Evaluation

The Technical Specification (TS) of Bids will be evaluated using the following criteria:

- (a) Bidder must state with sufficient details, how their Bid meets the Technical Requirements specified in Section V (Schedule of Requirements) of the Bidding document. Sufficient documentary evidence shall be provided where applicable.
- (b) Bidder's Technical know-how on relevant areas must meet all the requirements stipulated in the Section V (Schedule of Requirements) of this Bidding Document.

3. Multiple Contracts (ITB 35.5)

The Purchaser shall award multiple contracts to the Bidder that offers the lowest evaluated combination of bids (one contract per bid) and meets the post-qualification criteria (this Section III, Sub-Section ITB 37.2 Post-Qualification Requirements)

The Purchaser shall:

- (a) Evaluate only lots or contracts that include at least the percentages of items per lot and quantity per item as specified in ITB Sub Clause 14.8
- (b) Take into account:
 - i. the lowest-evaluated bid and
 - ii. The price reduction and the methodology for its application as offered by the Bidder in its bid.

4. Post-qualification Requirements (ITB 37.2)

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post-qualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder's qualifications.

(a) Experience and Technical Capacity

(I). The Bidder must furnish following documentary evidence.

- Number of Vehicle sold in Sri Lankan market during last three years.
- A Company Profile and Nature of Business.
- Certificate of Incorporation
- Company Articles' of Association.
- Letter of Accreditation from the manufacturer certifying that the bidder had been appointed as a local agent for the quoted equipment
- *Audited Annual Financial Reports for the past three years.*

5. Domestic Preference (ITB 34.1)

If the Bidding Data Sheet so specifies, the Purchaser will grant a margin of preference to goods manufactured in Sri Lanka for the purpose of bid comparison, in accordance with the procedures outlined in subsequent paragraphs.

Bids will be classified in one of three groups, as follows:

- (a) Group A: Bids offering goods manufactured in Sri Lanka, for which (i) labor, raw materials, and components from within Sri Lanka account for more than thirty (30) percent of the price quoted; and (ii) the production facility in which they will be manufactured or assembled has been engaged in manufacturing or assembling such goods at least since the date of bid submission.
- (b) Group B: All other bids

All evaluated bids in each group will then be compared to determine the lowest evaluated bid of each group. Such lowest evaluated bids shall be compared with each other and if as a result of this comparison a bid from Group A, it shall be selected for the award.

If, as a result of the preceding comparison, the lowest evaluated bid is from Group B, all Group B bids will then be further compared with the lowest evaluated bid from Group A, after adding to the evaluated bid price of goods offered in the bid for Group B, for the purpose of further comparison only an amount equal to 20% of the bid price.:

Section IV. Bidding Forms

Table of Forms

Bid Submission Form.....

Price Schedule.....

Bid Security (Guarantee).....

Manufacturer’s Authorization

Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date:
[insert date (as day, month and year) of Bid Submission]

No.: NQ/DPC/2018/NCB/G/11

To: **Director General,**
National Aquaculture Development Authority of Sri Lanka

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda]*;.....
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services;

“Procurement of Brand New Motor Cycles”

The total price of our Bid without VAT, including any discounts offered is: *[insert the total bid price in words and figures]*;.....

.....
.....

- (c) The total price of our Bid including VAT, and any discounts offered is: *[insert the total bid price in words and figures]*;

.....
.....

- (d) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

- (e) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;

- (f) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;

- (g) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: *[insert signature of person whose name and capacity are shown]*

In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

Name: *[insert complete name of person signing the Bid Submission Form]*.....

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Price Schedule

*[The Bidder shall fill in these Price Schedule in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]*

PRICE SCHEDULE

- Note: 1. Unless otherwise allowed under ITB Clause 15, the bidders are required to quote the prices under 'A' columns;
 2. Bidders may quote prices under 'B' columns only if the ITB Clause 15 provides provisions to bid in foreign currencies for the line item
 3. Purchaser is advised to fill columns 1, 2 and 3 before issuing the bidding document and delete this note 3;*

1	2	3	4	5	6	7	8	9	10	11	12	15	16
Goods and related Services offered within Sri Lanka (in Sri Lankan Rupees)													
A													
Line Item No.	Description of Goods or related services	Qty and unit	Unit price (inclusive of duties, sales and other taxes) Excluding VAT	Price per line item (Col. 3x4)	Inland transportation, insurance and other related services to deliver the goods to their final destination if not included under column 4	Total Price Excluding VAT (Col 5+6)	Discounted Total price (if any) excluding VAT	VAT	Total Price Including VAT (Col. 7 or 8+9)	Unit price (foreign cost) ²	All related costs to deliver the goods to their final destination inclusive of duties, sales and other taxes inland transportation, insurance. Excluding VAT	VAT	
LOT A										currency	Amount	Sri Lankan Rupees (LKR)	LKR
01	Brand New Motor Cycles	20 Nos											
					Total for Lot A					Total for Lot A			

VAT registration number..... (If applicable)

Total amount in words; Sri Lank Rupees.....
.....

Signature of the Bidder
(Common Seal of the Company)

Name & address of the Company-
.....
.....
.....

Name & address of the Authorized Officers:
.....
.....

Telephone Number - Fax Number -

Date:/..... / 2018

Signature of the Bidder
(Common Seal of the Company)

COMPANY DETAILS

Please provide the necessary details with the copies of certifications.

1. Company Registration Number : _____
2. Previous Experience _____ Years
3. Supply Capacity per month _____ **Brand New Motor Cycles**
4. Details of the recent supplies. - Details of the last five years supplies of **Brand New Motor Cycles** of the same model of the offered brand

5. Awards obtained

- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- (*insert date*)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date. _____

[Signature of authorized representative(s)]

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date:
[insert date (as day, month and year) of Bid Submission]

No.:
[insert number of bidding process]

To:
[insert complete name of Purchaser]

WHEREAS

We

.....
.....
[insert complete name of Manufacturer], who are official manufacturers of.....

.....
[insert type of goods manufactured], having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize

.....
[insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us

.....
[insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed:
[insert signature(s) of authorized representative(s) of the Manufacturer]

Name:
.....
[insert complete name(s) of authorized representative(s) of the Manufacturer]

Title:*[insert title]*

Duly authorized to sign this Authorization on behalf of:*[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Section V. Schedule of Requirements

Contents

- 1. List of Goods and Delivery Schedule
- 2. List of Related Services and Completion Schedule
- 3. Technical Specifications
- 4. Inspections and Tests

1. List of Goods and Delivery Schedule

[The Purchaser shall fill in this table, with the exception of the column “Bidder’s offered Delivery date” to be filled by the Bidder]

Line Item No	Description of Goods	Quantity	unit	Final (Project Site) Destination as specified in BDS	Delivery Date ³		
					Earliest Delivery Date	Latest Delivery Date	Bidder’s offered Delivery date <i>[to be provided by the bidder]</i>
<i>[insert item No]</i>	<i>[insert description of Goods]</i>	<i>[insert quantity of item to be supplied]</i>	<i>[insert unit for the quantity]</i>	<i>[insert place of Delivery]</i>	<i>[insert the number of days following the date of effectiveness the Contract]</i>	<i>[insert the number of days following the date of effectiveness of the Contract]</i>	<i>[insert the number of days following the date of effectiveness of the Contract]</i>
01	Brand New Motor Cycles	20	Nos.	NAQDA Head Office	Within 2 weeks upon confirmation of order	Within 6 weeks upon confirmation of order	

2. List of Related Services and Completion Schedule

[This table shall be filled in by the Purchaser. The Required Completion Dates should be realistic, and consistent with the required Goods Delivery Dates]

Service	Description of Service	Quantity ¹	Unit	Place where Services shall be performed	Final Completion Date(s) of Services
<i>[insert Service No]</i>	<i>[insert description of Related Services]</i>	<i>[insert quantity of items to be supplied]</i>	<i>[insert unit for the items]</i>	<i>[insert name of the Place]</i>	<i>[insert required Completion Date(s)]</i>

MINIMUM TECHNICAL SPECIFICATIONS – PROCUREMENT OF BRAND NEW CYCLES MOTOR CYCLES

01. Manufacturer:.....

02. Make / Model :.....

03. Country of Origin of the Brand:.....

04. Country of Manufacturer:.....

06. Date of Expiry / Expected Life Time:.....

07. Warranty Period:

No.	Minimum Technical Specification	Bidder's Response		
		YES	NO	Remarks
1.0	Motor Cycles			
	1. GENERAL			
	1.1 This item is mainly required for taking field officers to work sites island wide			
	1.2 Brand new unused and Manufacturing year shall be in 2018 or previous year at time of opening bids. -indicate the year.			
	1.3 To be supplied in complete assembled condition			
	1.4 Ground clearance to be indicated			
	1.5 Wheel base to be indicated			
	1.6 Complying with all the regulations of Department of Motor Traffic, Sri Lanka and other prevailing road			
	1.7 Make and Model			
	1.8 Country of Origin/Country of Manufacture			
	2. ENGINE			
	2.1 Around 125 CC high power 4 stroke air cooled engine			
	2.2 Maximum power at rated RPM to be indicated			

2.3 Electric & Kick starter.			
2.4 Fuel Consumption – Please Specify			
3. Transmission			
3.1 Heavy duty manual gear box with clutch.			
3.2 Power transmitted to rear wheel by a heavy duty chain with a chain case.			
3.3 No of gears to be indicated			
3.4 Clutch type manual			
4. Wheels			
4.1 Rim size at front and rear to be indicated.			
4.2 Tyre size to be indicated.			
4.3 Extra-long telescopic front suspension and dual shocks with coil springs at rear.			
5. Brakes			
5.1 Brakes to be drum type or disc type.			
6. Fuel System			
6.1 Adequate fuel tank capacity excluding reserve, capacity to be indicated.			
7. Electrical System			
7.1 Preferably with 12V DC			
7.2 Head lamp 35/40 W with adjustable focus			
7.3 Signal lights, Brake lights to be provided.			
7.4 Horns.			
8. Instruments			
8.1 All instruments shall read a metric system			
8.2 Speedometer.			
9. Attachments			
9.1 Chromium plated luggage carrier.			
9.2 Two side mirrors fixed to handle.			
9.3 Helmet holder.			

	9.4 Handle lock.			
	9.5 Main & side stands.			
	9.6 Fold-able foot rests for pillion rider.			
	9.7 Number plates (front & rear).			
	10. Tools			
	10.1 Set of tools for day to day maintenance for each motorcycle			
	10. Tools			
	10.1 Set of tools for day to day maintenance for each motorcycle.			
	11. Manuals			
	11.1 01 Set of manual for day to day operation & maintenance for each motorcycle.			
	12. After sales service			
	12.1 Workshop facilities to be available to carry out any repair or maintenance work and repair maintenance spare parts to be available ex-stock.			
	13. Others			
	13.1 Bidder should have more than 8 years of experience in selling and supporting for the offered Brand in Sri Lanka.			
	13.2 Safety helmets to be provided for each motorcycle.			
	13.3 Registration of vehicles shall be done by the local agent			
	14. Warranty			
	14.1 2 yrs / 30,000 km Warranty from the date of receipt by the Purchaser, all defects on manufacturer found in the vehicle during the warranty period should be rectified by the Supplier with his own expense and at no cost to the Purchaser.			
	15. DELIVERY			
	17.1 Period to be indicated & Should be delivered to NAQDA- Head Office, Pelawatte			
	17.2 The Motorcycle supplied should be			

	manufacturer's current standard model and should be brand new and unused.			
	17.3 All standard fittings as per manufacturer's literature without limiting to the items indicated above should be supplied with.			
	17.4 Pre-delivery inspection / services to be carried out before supply			
	17.5 Test & inspection certificate in English to be supplied with			
	18. AFTER SALES SERVICES			
	18.1 Two labor free services			
	18.2 Workshop facilities should be available to carry out any repair or maintenance work and spare parts to be available ex – stock. Shall attach service facility structure and list of workshop facility			
	18.3 Bidder shall provide proof of carrying out Service / Repair in the field / workshop and shall have fully equipped workshop facility with dedicated tools to carryout repairs efficiently.			
	18.4 Local agent nominated by the manufacturer should certify that preventive maintenance work regular supply of spare parts and other related works could be performed as per the Customers satisfaction.			
	19. SALES & EXPERIENCE			
	19.1 Indicate the no. of units sold during last five years 19.2 Experience in selling the same brand Motorcycles in Sri Lanka for the e last 10 years. Attach the list of customers			
	20.0 LOCAL AGENT			
	Should be the accredited agent of the principles who should be capable of carrying out maintenance work and regular supply of spares and other related works for proper operation of the Motorcycle.			

¹ Same as list of goods and Delivery schedule table

¹ Same as list of goods and Delivery schedule table

¹ insert identification name for sub-component

¹ insert in detail specifications for sub-component

¹ Mark the sub-components that the Purchaser will consider as critical during the evaluation as "C"

¹ If the bidder has stated 'N' in column 6 it is essential that bidder shall fill information of his offer against the sub-component under column 7. If the bidder has stated 'Y' in column 6, the bidder has the option of providing additional information of his offer, to establish that it conforms to the specifications given.

5. Inspections and Tests

Procurement of Brand New Motor Cycles

- (a) The functionality of the vehicle against technical specification requirements.

Section VII. Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

CC 1.1(i)	The Purchaser is: National Aquaculture Development Authority of Sri Lanka
CC 1.1 (m)	The Project Sites / Final Destinations are: National Aquaculture Development Authority of Sri Lanka 41/1 New Parliament Road Pelawatte Battaramulla
CC 8.1	For notices , the Purchaser's address shall be: Attention: Director (Finance) Address: National Aquaculture Development Authority of Sri Lanka 41/1 New Parliament Road Pelawatte Battaramulla Telephone: +94 011 278 6575 / +94 011 278 6495 Facsimile number: +94 011 278 6493 Email: directorfinance@naqda.gov.lk
CC 15.1	CC 15.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: (i) Advance Payment: Thirty (30) percent of the Foreign currency portion shall be paid within thirty (30) days of signing of the Contract, and upon supplier opening of Letter of Credit in favour of the Purchaser and upon submission of a advance payment guarantee for equivalent amount valid until the Goods are delivered and in the form provided in the bidding documents or another form acceptable to the Purchaser. (ii) On Acceptance: Seventy (70) percent of the Foreign currency portion of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Purchaser. Payment of local currency portion shall be made in Sri Lankan Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed.

CC 17.1	A Performance Security equivalent to 10% shall be required
CC 25.1	The inspections and tests shall be: upon the delivery of the complete order
CC 25.2	The Inspections and tests shall be conducted at: the place of destination
CC 26.1	The liquidated damage shall be: 0.1 % per week
CC 26.1	The maximum amount of liquidated damages shall be: 10 %

Invitation for Bids (IFB)

National Aquaculture Development Authority of Sri Lanka

Procurement of Brand New Motor Cycles

Contract Number: NQ/DPC/2018/NCB/G/11

Source of Funding: Government of Sri Lanka

1. The Chairman, Ministry Procurement Committee on behalf of the *National Aquaculture Development Authority of Sri Lanka* now invites sealed bids from eligible and qualified bidders for the Procurement of Brand New Motor Cycles
- 2.
3. Bidding will be conducted through **National Competitive Bidding Procedure**
4. Interested eligible bidders may obtain further information from *National Aquaculture Development Authority of Sri Lanka*; Procurement Officer, Tel: 071 772 4430, 011 278 6544 / 011 278 6577, Fax: 011 278 6493) and www.naqda.gov.lk and inspect the Bidding Documents at the address given below **during office hours from 9.00 a m to 3.00 p m till 27th August 2018.**
5. Qualifications requirements include: being a *Manufacturer or accredited agent in supplying Crew Cabs with at least 15 years' experience in the relevant field.* A margin of preference for eligible locally produced goods offered *shall not be applied.* Additional details are provided in the Bidding Documents.
6. **A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application with a copy of registration as per Public Contract Act No. 03 of 1987 to the address below and upon payment of a non refundable fee of LKR 3,500/-. The method of payment will be in cash or by a bank draft.**
7. **Bids must be delivered to the address below at or before 2.00 p m 28th August 2018. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person or on-line at the address below immediately after the closing of Bids.**
8. All bids must be accompanied by a bid security in favor of Director General, *National Aquaculture Development Authority of Sri Lanka*, 41/1 New Parliament Road Pelawatte Battaramulla, amounted "*Bid-Security,*"of **LKR 100,000/- or an equivalent amount in a freely convertible currency.**
9. **The address referred to above is:**

Chairman,
Department Procurement Committee - Major
National Aquaculture Development Authority of Sri Lanka,
41/1, New Parliament Road,
Pelawatte, Battaramulla.
Tel: +94 – 0112-786495 / +94 - 0112-786577
Fax: +94 – 0112 - 786493.