



BIDDING DOCUMENT

PROCUREMENT OF BRAND NEW TRACTORS

NATIONAL COMPETITIVE BIDDING PROCEDURES

CONTRACT NO: NQ/DPC/2018/NCB/G/12

**National Aquaculture Development
Authority of Sri Lanka**

**Ministry of Fisheries and Aquatic Resources Development
CONTRACT NO - NQ/DPC/2018/NCB/G/12**

DOCUMENTATION CERTIFICATE

Description of the Procurement : **Procurement of Brand New Tractors**

Issued to :

Address :

.....

.....

Telephone Number :

Fax Number :

E-mail Address :

Tender Fee and Receipt Number :

.....
Authorized Officer

.....
(Seal)

Date of issuing **2018** **Time** **a.m. / p.m.**



Ministry of Fisheries and Aquatic Resources Development



National Aquaculture Development Authority of Sri Lanka

Invitation for Bids

Procurement Notice

Procurement of Vehicles

01. The Chairman of the National Aquaculture Development Authority of Sri Lanka invites sealed bids from qualified and eligible bidders for the Procurement of following Items.

Contract No & Name of Procurement	Bid Security & Validity (SLR)	Non Refundable Bid Fee (SLR)	Closing Date & Time of Issuing of Bidding Documents	Closing and Opening Date & Time of Receiving of Bid
NQ/DPC/2018/NCB/G/10 Procurement of Half Body Trucks – 02 Nos.	Bank Security - 200,000.00 121 Days	6,000.00	27. 08. 2018 at 3.00 p. m.	28.08. 2018 at 2.00 p. m.
NQ/DPC/2018/NCB/G/11 Procurement of Motor Cycles – 20 Nos.	Bank Security – 100,000.00 121 Days	3,500.00	27. 08. 2018 at 3.00 p. m.	28.08. 2018 at 2.00 p. m.
NQ/DPC/2018/NCB/G/12 Procurement of Tractors (Four Wheel Tractors – 02 Nos. Two Wheel Tractors – 02 Nos)	Bank Security - 40,000.00 121 Days	3,500.00	27. 08. 2018 at 3.00 p. m.	28.08. 2018 at 2.00 p. m.
NQ/DPC/2018/NCB/G/13 Procurement of Crew Cabs -06 Nos	Bank Security - 600,000.00 121 Days	6,000.00	27. 08. 2018 at 3.00 p. m.	28.08. 2018 at 2.00 p. m.

02. All eligible bidders may obtain further information from the Procurement Officer, (Tel: 071 772 4430, 011 278 6544 / 6495, Fax: 011 278 6493 / 6575) and www.naqda.gov.lk and inspect the bidding documents free of charge at the following address during office hours from 9.00 a m to 3.00 p. m. from 06th August 2018 to 27th August 2018.
03. A complete set of Bidding Documents may be purchased by any interested eligible bidder on the submission of a written application with a copy of registration as per Public Contract Act No. 03 of 1987 to the following address and upon payment of a non-refundable bid fee in cash or bank draft during the period as indicated above.
04. Bids shall be valid for **Ninety-One (91) days** from the deadline of bid submission.
05. All bids must be accompanied by a bid security issued by a commercial bank approved by Central Bank of Sri Lanka as specified in the Bid Documents and must be delivered to the address given below in accordance with the general conditions on or before the dates mentioned above.

Chairman,
Department Procurement Committee (Major)
National Aquaculture Development Authority of Sri Lanka,
41/1, New Parliament Road,
Pelawatte, Battaramulla
06.08.2018

Volume 2

Contents

- Section II. Bidding Data Sheet (BDS) 06
- Section III. Evaluation and Qualification Criteria (EC) 09
- Section IV. Bidding Forms (BF) 14
- Section V. Schedule of Requirements (SR) 24
- Section VII. Contract Data (CD) 42
- Invitation For Bid (IFB) 44

Volume 1

Contents

- Section I. Instructions to Bidders (ITB) 05
- Section VI. Conditions of Contract (CC) 21
- Section VIII. Contract Forms (CD) 37

Volume 2

• Section II. Bidding Data Sheet (BDS)	06
• Section III. Evaluation and Qualification Criteria (EC)	09
• Section IV. Bidding Forms (BF)	14
• Section V. Schedule of Requirements (SR)	24
• Section VII. Contract Data (CD)	42
• Invitation For Bid (IFB)	44

Section II. Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: National Aquaculture Development Authority of Sri Lanka
ITB 1.1	The name and identification number of the Contract are: Procurement of Brand New Tractors NQ/DPC/2018/NCB/G/12
ITB 2.1	The source of funding is: General Treasury – Government of Sri Lanka
	B. Contents of Bidding Documents
ITB 7.1	For <u>Clarification of bid purposes</u> only, the Purchaser’s address is: Attention: Procurement Officer Address: National Aquaculture Development Authority of Sri Lanka, 41/1, New Parliament Road, Pelawatte Battaramulla. Telephone: : 071 772 4430, 011 278 6544, 011 278 6495 Facsimile number: 011 278 6493 Email : po@naqda.gov.lk
	C. Preparation of Bids
ITB 11.1 (e)¹	The Bidder shall submit the following documents according to the formats given in the Bidding Documents: Failure to furnish any of below from (i) to (ix) as specified, will cause the Bid to be non - responsive. <i>(i) Bid Submission Form</i> <i>(ii) Price Schedule</i> <i>(iii) Delivery Schedule</i> <i>(iv) Technical Specifications</i> <i>(v) Bid Security</i>

	<p>(vi) <i>Manufacturer's Authorization</i></p> <p>(vii) <i>Proofs of Business Registration</i></p> <p>(viii) <i>Copy of Registration as per the Public Contract Act No. 03 of 1987</i></p> <p>(ix) <i>Written power of attorney of the signatory of the Bid to commit the bidder;</i></p> <p>(x) <i>Audited Annual Financial Reports for the past three years.</i></p> <p>(xi) <i>Any other documents establishing Bidder's Qualifications</i></p>									
ITB 14.3	<p>The bidders may quote following minimum quantities:</p> <table border="1"> <thead> <tr> <th>Item No</th> <th>Description</th> <th>Quantity</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Brand New Four Wheel Tractor – Lot - A</td> <td>01 No</td> </tr> <tr> <td>02</td> <td>Brand New Two Wheel Tractors – Lot - B</td> <td>02 Nos</td> </tr> </tbody> </table>	Item No	Description	Quantity	01	Brand New Four Wheel Tractor – Lot - A	01 No	02	Brand New Two Wheel Tractors – Lot - B	02 Nos
Item No	Description	Quantity								
01	Brand New Four Wheel Tractor – Lot - A	01 No								
02	Brand New Two Wheel Tractors – Lot - B	02 Nos								
ITB 15.1	The bidder shall quote in Sri Lankan Rupees.									
ITB 17.3	Period of time the Goods are expected to be functioning (for the purpose of spare parts) : 10 years									
ITB 18.1 (b)	After sales service is: “is required”									
ITB 19.1	The bid shall be valid for 91 days from the date of the closing of the bids.									
ITB 20.1	Bid shall include a Bid Security (issued by a commercial bank operated in Sri Lanka approved by the Central Bank of Sri Lanka) included in Section IV Bidding Forms;									
ITB 20.2	<p>The amount of the Bid Security shall be: : Rs. 40,000.00 in a Bank Security</p> <p>The validity period of the bid security shall be till 28th December 2018 from the closing of the bids.</p>									
	D. Submission and Opening of Bids									
ITB 22.2 (c)	The inner and outer envelopes shall bear the following identification marks “Procurement of Brand New Tractors – NQ/DPC/2018/NCB/G/12, Do not open before 2.00 p m on 28th August 2018”									

ITB 23.1	<p>For bid submission purposes, the Purchaser's address is: Attention: Chairman Department Procurement Committee – Major</p> <p>Address: Tender Box, Finance Division, 1st Floor, National Aquaculture Development Authority of Sri Lanka</p> <p>The deadline for the submission of bids is: Date: 28th August 2018 Time: 2.00 p m</p>
ITB 26.1	<p>The bid opening shall take place at: Address: NAQDA Board Room, 1st Floor National Aquaculture Development Authority of Sri Lanka 41/1 New Parliament Road Pelawatte Battaramulla Immediately after the closing of bids (02.00 p.m. - 28th August 2018)</p>
E. Evaluation and Comparison of Bids	
ITB 35.3(f)	<p>The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria:</p> <p>(a) Deviation in Delivery schedule: Option 1 is selected and the adjustment is not applicable</p> <p>(b) Deviation in payment schedule: Not Applicable</p> <p>(c) The cost of major replacement components, mandatory spare parts, and service : Not Applicable</p>
ITB 35.4	<p>The following factors and methodology will be used for evaluation:</p>
	<ol style="list-style-type: none"> i. Availability of workshop facilities in Sri Lanka ii. Warranty period iii. Facilities and conditions of after sales services iv. Number of goods of offered model sold in Sri Lankan market during last five years. v. Bidders exposure in specific area

Section III. Evaluation and Qualification Criteria

Contents

- (a) Evaluation Criteria (ITB 35.3 {d})
- (b) Evaluation Criteria (ITB 35.4)
- (c) Multiple Contracts (ITB 35.5)
- (d) Domestic Preference (ITB 34.1)
- (e) Post-qualification Require

1. Evaluation Criteria (ITB 35.3 (d))

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB Clause 14, one or more of the following factors as specified in ITB Sub-Clause 35.3(d) and in BDS referring to ITB 35.3(d), using the following criteria and methodologies.

- (a) Delivery schedule

Option 1

The Goods specified in the List of Goods are required to be delivered within the acceptable time range (after the earliest and before the final date, both dates inclusive) specified in Section VI, Delivery Schedule. No credit will be given to deliveries before the earliest date, and bids offering delivery after the final date shall be treated as non-responsive.

- (b) Deviation in payment schedule.

- (i) Bidders shall state their bid price for the payment schedule outlined in the Contract Data. Bids shall be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Purchaser may consider the alternative payment schedule and the reduced bid price offered by the Bidder selected on the basis of the base price for the payment schedule outlined in the Contract Data.

- (c) Cost of major replacement components, mandatory spare parts, and service.

- (i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the BDS Sub-Clause 17.3, is in the List of Goods. An adjustment equal to the total cost of these items, at the unit prices quoted in each bid, shall be added to the bid price, for evaluation purposes only. Add quantities

- (d) Specific additional criteria

Other specific additional criteria to be considered in the evaluation and the evaluation method shall be detailed in BDS Sub-Clause 35.3(d)]

2. Evaluation Criteria (ITB 35.4)

2.1 The bids will be evaluated only after reviewing all the Bids submitted, by using the following criteria.

- (a) The Bidder shall meet the Qualification Requirements outlined in Bidder's Qualification Criteria.
- (b) The Bid is substantially complete in that it provides the information outlined in the Bidder Response Format Section IV – Bidding Forms.
- (c) All Bids that satisfy the above criteria in item (a) and (b) will be considered for the detailed technical evaluation.

2.2 Technical Evaluation

The Technical Specification (TS) of Bids will be evaluated using the following criteria:

- (a) Bidder must state with sufficient details, how their Bid meets the Technical Requirements specified in Section V (Schedule of Requirements) of the Bidding document. Sufficient documentary evidence shall be provided where applicable.
- (b) Bidder's Technical know-how on relevant areas must meet all the requirements stipulated in the Section V (Schedule of Requirements) of this Bidding Document.

3. Multiple Contracts (ITB 35.5)

The Purchaser shall award multiple contracts to the Bidder that offers the lowest evaluated combination of bids (one contract per bid) and meets the post-qualification criteria (this Section III, Sub-Section ITB 37.2 Post-Qualification Requirements)

The Purchaser shall:

- (a) Evaluate only lots or contracts that include at least the percentages of items per lot and quantity per item as specified in ITB Sub Clause 14.8
- (b) Take into account:
 - i. the lowest-evaluated bid and

- ii. The price reduction and the methodology for its application as offered by the Bidder in its bid.

4. Post-qualification Requirements (ITB 37.2)

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post-qualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder's qualifications.

(a) Experience and Technical Capacity

(I). The Bidder must furnish following documentary evidence.

- Number of Vehicle sold in Sri Lankan market during last three years.
- A Company Profile and Nature of Business.
- Certificate of Incorporation
- Company Articles' of Association.
- Letter of Accreditation from the manufacturer certifying that the bidder had been appointed as a local agent for the quoted equipment
- Audited Annual Financial Reports for the past three years.

5. Domestic Preference (ITB 34.1)

If the Bidding Data Sheet so specifies, the Purchaser will grant a margin of preference to goods manufactured in Sri Lanka for the purpose of bid comparison, in accordance with the procedures outlined in subsequent paragraphs.

Bids will be classified in one of three groups, as follows:

- (a) Group A: Bids offering goods manufactured in Sri Lanka, for which (i) labor, raw materials, and components from within Sri Lanka account for more than thirty (30) percent of the price quoted; and (ii) the production facility in which they will be manufactured or assembled has been engaged in manufacturing or assembling such goods at least since the date of bid submission.
- (b) Group B: All other bids

All evaluated bids in each group will then be compared to determine the lowest evaluated bid of each group. Such lowest evaluated bids shall be compared with each other and if as a result of this comparison a bid from Group A, it shall be selected for the award.

If, as a result of the preceding comparison, the lowest evaluated bid is from Group B, all Group B bids will then be further compared with the lowest evaluated bid from Group A, after adding to the evaluated bid price of goods offered in the bid for Group B, for the purpose of further comparison only an amount equal to 20% of the bid price.:

Section IV. Bidding Forms

Table of Forms

Bid Submission Form.....

Price Schedule.....

Bid Security (Guarantee).....

Manufacturer’s Authorization

Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date:
[insert date (as day, month and year) of Bid Submission]

No.: NQ/DPC/2018/NCB/G/12

To: **Director General,**
National Aquaculture Development Authority of Sri Lanka

We, the undersigned, declare that:

(a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda]*;.....

(b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services;

“Procurement of Brand New Tractors”

The total price of our Bid without VAT, including any discounts offered is: *[insert the total bid price in words and figures]*;.....

.....
.....

(c) The total price of our Bid including VAT, and any discounts offered is: *[insert the total bid price in words and figures]*;

.....
.....

(d) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

(e) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;

(f) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;

(g) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;

(k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.

(l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: *[insert signature of person whose name and capacity are shown]*

.....
In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

.....
Name: *[insert complete name of person signing the Bid Submission Form]*.....

.....
Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

.....
Dated on _____ day of _____, _____ *[insert date of signing]*

Price Schedule

*[The Bidder shall fill in these Price Schedule in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]*

PRICE SCHEDULE

- Note: 1. Unless otherwise allowed under ITB Clause 15, the bidders are required to quote the prices under 'A' columns;
 2. Bidders may quote prices under 'B' columns only if the ITB Clause 15 provides provisions to bid in foreign currencies for the line item
 3. Purchaser is advised to fill columns 1, 2 and 3 before issuing the bidding document and delete this note 3;

1	2	3	4	5	6	7	8	9	10	11	12	15	16	
Goods and related Services offered within Sri Lanka (in Sri Lankan Rupees)														
A														
Line Item No.	Description of Goods or related services	Qty and unit	Unit price (inclusive of duties, sales and other taxes) Excluding VAT	Price per line item (Col. 3x4)	Inland transportation, insurance and other related services to deliver the goods to their final destination if not included under column 4	Total Price Excluding VAT (Col 5+6)	Discounted Total price (if any) excluding VAT		VAT	Total Price Including VAT (Col. 7 or 8+9)	Unit price (foreign cost) ²	All related costs to deliver the goods to their final destination inclusive of duties, sales and other taxes inland transportation, insurance. Excluding VAT	VAT	
LOT A											currency	Amount	Sri Lankan Rupees (LKR)	LKR
01	Brand New Four Wheel Tractor Lot - A	01 No												
02	Brand New Two Wheel Tractors Lot - B	02 Nos												
					Total for Lot A						Total for Lot A			

VAT registration number..... (If applicable)

Total amount in words; Sri Lank Rupees.....
.....

Signature of the Bidder
(Common Seal of the Company)

Name & address of the Company-
.....
.....
.....

Name & address of the Authorized Officers:
.....
.....

Telephone Number - Fax Number -

Date:/..... / 2018

Signature of the Bidder
(Common Seal of the Company)

COMPANY DETAILS

Please provide the necessary details with the copies of certifications.

1. Company Registration Number : _____

2. Previous Experience _____ Years

3. Supply Capacity per month _____

4. Details of the recent supplies. - Details of the last five years supplies of **Brand New Tractors** of the same model of the offered brand

5. Awards obtained

Bid Guarantee

[this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

[insert issuing agency’s name, and address of issuing branch or office] -----

***Beneficiary:** **Director General,**
 National Aquaculture Development Authority of Sri Lanka

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that -----

[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (hereinafter called "the Bidder") has submitted to you its bid dated ---
 ----- *[insert (by issuing agency) date]*(hereinafter called "the Bid") for the supply of -----
[insert name of Supplier] under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we -----

[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----
[insert amount in figures] -----

[insert amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or

- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- (*insert date*)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date. _____

[Signature of authorized representative(s)]

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date:
[insert date (as day, month and year) of Bid Submission]

No.:
[insert number of bidding process]

To:
[insert complete name of Purchaser]

WHEREAS

We

.....
.....
[insert complete name of Manufacturer], who are official manufacturers of.....

.....
[insert type of goods manufactured], having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize

.....
[insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us

.....
[insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed:
[insert signature(s) of authorized representative(s) of the Manufacturer]

Name:
.....
[insert complete name(s) of authorized representative(s) of the Manufacturer]

Title:*[insert title]*

Duly authorized to sign this Authorization on behalf of:*[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Section V. Schedule of Requirements

Contents

- 1. List of Goods and Delivery Schedule
- 2. List of Related Services and Completion Schedule
- 3. Technical Specifications
- 4. Inspections and Tests

1. List of Goods and Delivery Schedule

[The Purchaser shall fill in this table, with the exception of the column “Bidder’s offered Delivery date” to be filled by the Bidder]

Line Item No	Description of Goods	Quantity	unit	Final (Project Site) Destination as specified in BDS	Delivery Date ³		
					Earliest Delivery Date	Latest Delivery Date	Bidder’s offered Delivery date <i>[to be provided by the bidder]</i>
<i>[insert item No]</i>	<i>[insert description of Goods]</i>	<i>[insert quantity of item to be supplied]</i>	<i>[insert unit for the quantity]</i>	<i>[insert place of Delivery]</i>	<i>[insert the number of days following the date of effectiveness the Contract]</i>	<i>[insert the number of days following the date of effectiveness of the Contract]</i>	<i>[insert the number of days following the date of effectiveness of the Contract]</i>
01	Brand New Four Wheel Tractor	01	No.	NAQDA Head Office	Within 3 weeks upon confirmation of order	Within 6 weeks upon confirmation of order	
02	Brand New Two Wheel Tractors	02	Nos.	NAQDA Head Office	Within 3 weeks upon confirmation of order	Within 6 weeks upon confirmation of order	

2. List of Related Services and Completion Schedule

[This table shall be filled in by the Purchaser. The Required Completion Dates should be realistic, and consistent with the required Goods Delivery Dates]

Service	Description of Service	Quantity ¹	Unit	Place where Services shall be performed	Final Completion Date(s) of Services
<i>[insert Service No]</i>	<i>[insert description of Related Services]</i>	<i>[insert quantity of items to be supplied]</i>	<i>[insert unit for the items]</i>	<i>[insert name of the Place]</i>	<i>[insert required Completion Date(s)]</i>

TECHNICAL SPECIFICATIONS – Lot A- Four Wheel Tractors with Trailers

<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>	<i>(5)</i>	<i>(6)</i>	<i>(7)</i>
Line Item No⁴	Description of Goods or Related Service ⁵	Sub Componentⁱ	Technical Specifications and Standards			
			Purchaser's Requirements			Bidder's Offer
			Detail⁶	Priority⁷	Yes(Y)/ No(N)	Remarks⁸
Lot C - 01	Lot – A – Four wheel Tractors					

	1.0	GENERAL				
	1.1	Four wheel Tractor with tipping trailer	Brand New Unused Four Wheel Medium Sized Tractor together with Tipping Trailer confirming to the Motor Traffic Act of Sri Lanka.			
	1.2	Year of Manufacture	Year of Manufacture shall be in 2018 or previous year at time of opening bids.(indicate the year)			
	1.3	Country of Origin/ manufacture	Please indicate			
	1.4	Make and Model	Please indicate			
	2.0	ENGINE				
	2.1	Diesel Engine	Diesel, 2 - 3 cylinder, water cooled four stroke direct injection with a cylinder capacity of 1000 CC to 2500 CC generating maximum power not less than 20 hp and not more 30 hp at rated rpm			
		Exhaust pipe	Vertical			
		Air cleaner	Specify the type			
		Fuel filter	High capacity dual			
	3.0	TRANSMISSION				
	3.1	Type of transmission	Sliding spur			

	3.2	Speeds	Minimum of 08 Forward & 02 reverse speeds with high low Selection lever			
	3.3	Differential lock	To be Provided			
	3.4	PTO type	PTO hp Vs Engine rpm to be specified			
	4.0	STEERING				
	4.1	Type	Manual/power, specify the type			
	4.2	Turning radius	Less than 3.0 m			
	5.0	BRAKES				
	5.1	Service	Foot operated			
	5.2	Parking brake	Hand operated Mechanical			
	5.3	Type	Outboard drum independent or locked			
	6.0	HYDRAULIC SYSTEM				
	6.1	Lifting Capacity	Lifting capacity (specify)			
	6.2	Hydraulic Pump	Specify			
	7.0	ELECTRICAL SYSTEM				

	7.1	Charging	Alternator			
	7.2	Starting	Electrical starting with 12V battery and starter motor			
	7.3	All standard lamps and horn	To be Provided			
	8.0	GUAGES & INSTRUMENTS				
	8.1	Hour / rpm meter	To be provided			
		Fuel level indicator	To be provided			
		Water temperature gauge	To be provided			
		Battery charging Indicator	To be provided			
		Oil pressure gauge	To be provided			
		Meter	To be provided			
		All other standard items	To be provided			
	9.0	TOOLS & ACCESSORIES				
	9.1	Driver's Seat	Cushioned adjustable driving Seat to be Provided			
	9.2	Tool box & Wheel bracer	Lockable tool box with a wheel bracer & other special tools including set of spanners and screw drivers for attached to tractor unit to be Provided			
	9.3	Jack	Hydraulic jack			

	10.0	MANUALS AND OTHER REQUIREMENTS				
	10.1	Documents to be supplied by the bidder once the bid is awarded	To be Provided in English language, One driver's hand book per vehicle			
	10.2	Quality Certificate	A quality Certificate for the tractor model should be submitted together with the e offer			
		Registration	Vehicle registration should be done by the supplier			
	11.0	TRAILER UNIT				
	11.1	Tipping Trailer:-	Auto hitch type tipping trailer equipped with hydraulic 02 stage jack of not less than 4 ton capacity to be provided as a tipping device with all standard fittings			
	11.2	Painting:-	Painting of body of Trailer including rims to Be done with 02 coats of marine paint.			
	11.3	Axle:-	Heavy duty axle to be Provided			
	11.4	Trailer Size:-	Around 10' x 6' x 16''			
	11.5	Side walls & Deck Plate	To be fabricated with 1/8'' M.S. sheets.			
	11.6	Signal light	Trailer back light & Signal Lights to be with Mesh guard			

	12.0	AUXILIARY FITTINGS				
	12.1	Operator Canopy	Locally fabricated suitable operator canopy to be installed			
	12.2	Slasher	To be provided for cutting scrub or undergrowth in the bushes. Indicate details			
	12.3	Plougher	To be provided. Indicate details			
	13.0	WHEELS & TYRES	For the tractor Heavy duty industrial tyres should be fitted (Specify the sizes and ply rating) For the Trailer a complete spare wheel should be provided All wheel rims to be painted with 2 coats of marine paint			
	14.0	WARRANTY				
	14.1	Body of the vehicle	The Bidder shall warrant the body of the vehicle against corrosion and defective paint work for a period of 5years in addition to normal warranty conditions.			
	14.2	Engine & other systems	The Bidder shall warrant the Engine, Transmission, Fuel system & Final drive of the vehicle for a period of 3 yrs. Successful Bidder shall replace any part found defective within the warranty period at his expense.			
	15.0	SPARE PARTS				
	15.1	Availability of stocks and supply	Local agents to stock and supply spare parts for 10 years from the date of supply of vehicle			

	15.2	Recommended list of spare parts with prices	Manufacturers recommended list of spare parts for 5 years with prices to be supplied with quotation			
	16.0	DELIVERY				
	16.1	Period	Period to be indicated & Should be delivered to NAQDA-Battaramulla			
	16.2	Brand new condition	The vehicle supplied should be manufacturer's current standard model and should be brand new and unused.			
	16.3	Standard Fittings	All standard fittings as per manufacturer's literature without limiting to the items indicated above should be supplied with.			
	16.4	Inspection	Supplier should arrange pre-delivery inspection / services to be carried out before supply			
	17.0	AFTER SALES SERVICES				
	17.1	Free Services	Three labour free services to be carried out for 3 times and Spare parts free of charge for first six services			
	17.2	Workshop facilities	Workshop facilities should be available to carry out any repair or maintenance work and spare parts to be available ex – stock. Shall attach service facility structure and list of workshop facility			
	17.3	Tools & Equipment	Bidder shall provide proof of carrying out Service / Repair in the field / workshop and shall have fully equipped workshop facility with dedicated tools to carryout repairs efficiently.			
	17.4	Spare parts regular supply	Bidder should certify that preventive maintenance work, regular supply of spare parts and other related works could be performed as per the Customers satisfaction.			

	18.0	SALES & EXPERIENCE	Supplier should have at least 10 years' experience in selling same brand four wheel tractors in Sri Lanka -. proof documents should be attached with number of units supplied to state sector with respective year			
	19.0	LOCAL AGENT	Should be the accredited agent of the principles who should be capable of carrying out maintenance work and regular supply of spares and other related works for proper operation of the Half Body Trucks.			

TECHNICAL SPECIFICATIONS – Lot B – Two Wheel Tractors

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Line Item No ¹	Description of Goods or Related Service ¹	Sub Component ¹	Technical Specifications and Standards			
			Purchaser's Requirements		Bidder's Offer	
			Detail	Priority ¹	Yes(Y)/No(N)	Remarks ¹
Lot B - 01	Lot – B – Two wheel Tractors	A	GENERAL			
		A1.0	Application			
		A1.1	To be used mainly to transport material within the Aquaculture Development Centre			
		B	TWO WHEEL DRIVE (HAND) TRACTOR WITH TRAILER			
		B1.0	Type			
		B1.1	Two Wheel Drive (Hand) Tractor with trailer			
		B2.0	Engine			
		B2.1	Diesel fuel type, single cylinder, four stroke, direct fuel injection, water cooled, engine			
		B2.2	Maximum output at rated R.P.M. (10 -15 hp)			
		B2.5	Air intake filter of the dry type			
		B2.6	Lubrication oil type (specify)			
		B3.0	Transmission			
		B3.1	Single axle (specify the No. of speeds)			

		B3.2	Maximum speed (specify)			
		B3.3	Wheel Tread (specify)			
		B4.0	Brakes			
		B4.1	Inner expansion type brakes			
		B4.2	An effective mechanical parking brakes shall be provided			
		B5.0	Wheels & Tyres			
		B5.1	Type of Tyres: cross ply (specify)			
		B5.2	Rim size (specify)			
		B6.0	Tools			
		B6.1	Manufacture's recommended standard tool kit including jack with handle and wheel-brace are to be supplied. A tool kit for day-to-day maintenance should be provided as standard. (Give Details)			
		B7.0	Color			
		B7.1	The exterior color shall be the manufacture's standard as per buyer's selection. Color chart shall be submitted with the bid			
		B8.0	Other Fittings & Accessories			
		B8.1	Fuel tank capacity not less than 07 lit.			
		B8.2	Fuel tank cap shall be lockable			
		B8.3	Fuel strainer with replaceable element and water trap shall be provided			
		B9.0	Starting System			
		B9.1	Hand Crank			
		B10.0	Electrical System			
		B10.1	Electrical System of 12V			

		B10.2	All legal lighting and reflectors (according to the Motor Traffic Act. Of Sri Lanka) including head lights shall be factory fitted.			
		B11.0	Others			
		B11.1	User manual covering the entire vehicle and all accessories shall be supplied			
		B11.2	Number plates to be supplied			
		B11.3	Vehicles registration should be done by the supplier			
		B11.4	Rexene cushioned suitable seat for the operator (driver) to be provided			
		B12.0	Weight			
		B12.1	Dry weight in kg. (specify)			
		B14.0	Make, Model & Year of Manufacture of the Brand New Two Wheel Drive (Hand) Tractor Unit			
		B14.1	Make			
		B14.2	Model			
		B14.3	Year of Manufacture			
		B14.4	Country of Origin of Two Wheel Drive (Hand) Tractor Unit			
		B14.5	Country of Manufacture of Two Wheel Drive (Hand) Tractor Unit			
		C	LOCALLY MADE 2MT STEEL BODY TWO WHEEL TRACTOR TRAILER WITH REXENE COVERED WOODEN CANOPY			
		C1.0	GENERAL			
		C1.1	Type: Two Wheel Tractor Trailer with Canopy together with all standard fittings.			
		C1.2	Capacity (Pay load) shall not less than 2 MT (Metric Ton)			
		C2.0	Chassis			
		C2.1	Main Chassis around 1 ½” x 1 ½” x 6 mm Angle Iron			
		C2.2	Frame around 1”x 1” x 3 mm Angle Iron & 1¼ x 1¼ x 5 mm Angle Iron			
		C2.3	Structural Design of the Trailer Chassis shall be submitted with the bid			

		C3.0	Axle			
		C3.1	Box made out of 2" x 2" x 6 mm Angle Iron			
		C5.0	Towing Attachment			
		C5.1	Draw bar with Towing Eye around 2" x 2" x 6 mm Angle Iron Box with 1 ³ / ₄ " diameter B.I. Shaft			
		C6.0	Body			
		C6.1	Body material – 3 mm Mild Steel Sheet			
		C6.2	Body size – 66" x 42" x 16" (approx)			
		C6.3	Floor Board – 14 gauge Mild Steel plate			
		C6.4	Structural Design of the Trailer Body shall be submitted with the bid			
		C7.0	Wheels			
		C7.1	Rim size – not less than 13" with stud			
		C7.2	Tire Size - not less than 155 x 13 with radial (New)			
		C8.0	Rear Lamps			
		C8.1	2 Nos. rear lamps with reflectors			
		C9.0	Paint			

		C9.1	Painted with two coats of anti-corrosive paint with two subsequent coats of enamel paint			
		C10.0	Canopy			
		C10.1	Separate wooden canopy to resist corrosion in wet conditions for the trailer to be provided. The height of the canopy to be about 5 feet. The top & sides (left, right & front) of the canopy to be covered with suitable water proof Rexene material.			
		C10.2	Structural Design of the Trailer Canopy shall be submitted with the bid			
		C12.0	Make, Model & Year of Manufacture of the Brand New Trailer Unit			
		C12.1	Make			
		C12.2	Model			
		C12.3	Year of Manufacture			
		C12.4	Country of Origin of Trailer Unit			
		C12.5	Country of Manufacture of Trailer Unit			
		D	Others			
		D 1.0	No. of Two wheel drive (Hand) Tractors with Trailers of same make and model sold in Sri Lanka as at date of Tendering.			
		D 1.1	No. of Two wheel drive (Hand) Tractors with Trailers of same make and model availability in Ex- Stocks as at date of Bidding.			
		D 1.2	Minimum 02 Nos. labor free services to be provided.			
		D 2.0	Local Agent			

		D 2.1	Should be the accredited agent of the principles who should be capable of carrying out maintenance work and regular supply of spares and other related works for proper operation of the two wheel drive (Hand) tractors with trailers..			
		D 3.0	Is it of current manufacture			
		D 3.1	The vehicle supplied should be manufacturer's current standard model and should be brand new and unused.			
		D 3.2	Documentation: Broacher (Catalogue) of offered model should be attached to the bid and this will used to check the specifications			
		D 3.3	List of users of similar vehicles in Sri Lanka to be attached			
		D4.0	Warranty			
		D 4.1	Minimum of 1yr Warranty from the date of receipt by the Purchaser, all defects on manufacturer found in the vehicle during the warranty period should be rectified by the Supplier with his own expense and at no cost to the Purchaser			
		D 5.0	DELIVERY			
		D 5.1	Period to be indicated & Should be delivered to NAQDA-Battaramulla			
		D 5.3	All standard fittings as per manufacturer's literature without limiting to the items indicated above should be supplied with.			
		D 5.4	Supplier should arrange pre-delivery inspection / services to be carried out before supply			

5. Inspections and Tests

Procurement of Brand New Tractors

- (a) The functionality of the vehicle against technical specification requirements.

Section VII. Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

CC 1.1(i)	The Purchaser is: National Aquaculture Development Authority of Sri Lanka
CC 1.1 (m)	The Project Sites / Final Destinations are: National Aquaculture Development Authority of Sri Lanka 41/1 New Parliament Road Pelawatte Battaramulla
CC 8.1	For notices , the Purchaser's address shall be: Attention: Director (Finance) Address: National Aquaculture Development Authority of Sri Lanka 41/1 New Parliament Road Pelawatte Battaramulla Telephone: +94 011 278 6575 / +94 011 278 6495 Facsimile number: +94 011 278 6493 Email: directorfinance@naqda.gov.lk
CC 15.1	CC 15.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: (i) Advance Payment: Thirty (30) percent of the Foreign currency portion shall be paid within thirty (30) days of signing of the Contract, and upon supplier opening of Letter of Credit in favour of the Purchaser and upon submission of a advance payment guarantee for equivalent amount valid until the Goods are delivered and in the form provided in the bidding documents or another form acceptable to the Purchaser. (ii) On Acceptance: Seventy (70) percent of the Foreign currency portion of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Purchaser. Payment of local currency portion shall be made in Sri Lankan Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed.

CC 17.1	A Performance Security equivalent to 10% shall be required
CC 25.1	The inspections and tests shall be: upon the delivery of the complete order
CC 25.2	The Inspections and tests shall be conducted at: the place of destination
CC 26.1	The liquidated damage shall be: 0.1 % per week
CC 26.1	The maximum amount of liquidated damages shall be: 10 %

Invitation for Bids (IFB)

National Aquaculture Development Authority of Sri Lanka

Procurement of Brand New Tractors

Contract Number: NQ/DPC/2018/NCB/G/12
Source of Funding: Government of Sri Lanka

1. The Chairman, Ministry Procurement Committee on behalf of the *National Aquaculture Development Authority of Sri Lanka* now invites sealed bids from eligible and qualified bidders for the Procurement of Crew Cabs.
2. Bidding will be conducted through **National Competitive Bidding Procedure**.
3. Interested eligible bidders may obtain further information from *National Aquaculture Development Authority of Sri Lanka*; Procurement Officer, Tel: 071 772 4430, 011 278 6544 / 011 278 6577, Fax: 011 278 6493) and www.naqda.gov.lk and inspect the Bidding Documents at the address given below **during office hours from 9.00 a m to 3.00 p m till 27th August 2018**.
4. Qualifications requirements include: being a *Manufacturer or accredited agent in supplying Crew Cabs with at least 15 years' experience in the relevant field*. A margin of preference for eligible locally produced goods offered *shall not be applied*. Additional details are provided in the Bidding Documents.
5. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application with a copy of registration as per Public Contract Act No. 03 of 1987 to the address below and upon payment of a non refundable fee of LKR 6,000/-. The method of payment will be in cash or by a bank draft.
6. **Bids must be delivered to the address below at or before 2.00 p m 28th August 2018. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person or on-line at the address below immediately after the closing of Bids.**
7. All bids must be accompanied by a bid security in favor of Director General, *National Aquaculture Development Authority of Sri Lanka*, 41/1 New Parliament Road Pelawatte Battaramulla, amounted "*Bid-Security,*"of LKR 600,000/- or an equivalent amount in a freely convertible currency.
8. The address referred to above is:
Chairman,
Department Procurement Committee - Major
National Aquaculture Development Authority of Sri Lanka,
41/1, New Parliament Road,
Pelawatte, Battaramulla.
Tel: +94 – 0112-786495 / +94 - 0112-786577
Fax: +94 – 0112 - 786493.